

OCT 11 2021

SHERRY MURRAY
COUNTY CLERK

210727

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED
October 11, 2021

Page 1 of 2

BID NUMBER #2022-#07 Heavy Duty Shelving, Pallet
Rack Shelving and Storage Bins/ Expo & Event Center

BID CLOSING DATE AND HOUR
Oct 29, 2021 @ 4:00pm

REQUIRED DELIVERY DATE
SEE SPECIFICATIONS
_____ Days after award of Purchase Order

TERMS
Net, FOB this bid will open Nov 1, 2021 during Commissioner's Meeting that begins at 9:00am

DATE OF DELIVERY:
SEE SPECIFICATIONS

| ITEM | QUANTITY | UNIT OF ISSUE | DESCRIPTION | UNIT PRICE | TOTAL |
|-----------|----------|---------------|---|------------|------------------------------|
| 1 or more | | | <p>Canadian County Expo & Event Center is seeking bids for its storage needs at the Canadian County EXPO & Event Center.</p> <p>See Specifications attached.</p> <p>The Board of Canadian County Commissioners reserve the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Nathan Smith, Director 3001 Jensen Rd East El Reno, OK 73036 Phone: (405) 422-5400 Email: canadiancountyfairgrounds@gmail.com</p> | | <p>\$ _____</p> <p>Total</p> |

APPROVED

Date: 10/11/21


Officer or Department Head

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 12/01/2021
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036

NOTE: Other terms and conditions can be added at the discretion of the county officers.



**Canadian County
Purchasing**

Bid Specifications

Date Issued: October 11, 2021
Bid Number: 2022-#07
Closing Date: October 29, 2021 at 4:00pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: November 1, 2021 during the Commissioner's Meeting that begins at 9:00am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS ~

Heavy Duty Shelving, Pallet Rack Shelving and Storage Bins / Expo & Event Center

Summary:

The Canadian County EXPO & Event Center is requesting bids for its storage needs at the Canadian County EXPO & Event Center. Including, but not limited to; heavy duty shelving, pallet rack shelving, storage bins, and containers with an option to measure and install shelving units and bins.

Bid Specifications:

- (24) 48" Collapsible Bulk Containers
- (24) 32" Collapsible Bulk Containers
- (24) Dollies for 48" collapsible Bulk Containers
- (24) Dollies for 32" collapsible Bulk Containers
- (10) Portable stack racks 48x48x48"
- Welded parts cabinets (Heavy Duty storage) quantity dependent on options available from vendor.
- (1) Wire Shelf Bin organizer (estimated 36x18x72 with bins and casters included)
- Heavy Duty steel shelving (quantity dependent on measurements and options available from vendor.)
- Pallet rack shelving (quantity dependent on measurements and options available from vendor.)

Notes: All items can be used or new.

For viewing appointments or questions, please contact:

Nathan Smith, Expo & Event Center
Phone: (405) 422-5400
Hours: Monday – Friday 8:00am to 4:00pm
Address: 3001 Jensen Rd East, El Reno, OK 73036
Email: canadiancountyfairgrounds@gmail.com

If you have any questions or need additional information, please contact:
Lena Marquez, Purchasing Agent, 405.295.6125
lmarquez@okcana.cogov.net

201 N. Choctaw Avenue, El Reno, OK 73036
405.295.6125 ~ Fax 405.422.2437
www.canadiancounty.org



**Canadian County
Purchasing**

BID CHECKLIST

Date Issued: October 11, 2021
Bid Number: **2022-#07**
Closing Date: October 29, 2021 at 4:00pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: November 1, 2021 during the Commissioner's Meeting that begins at 9:00am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? _____

Are all applicable spaces filled in? _____

Are all necessary papers enclosed? _____

Is the Bid # and Opening Date on outside of return envelope? _____

*Electronic submission is an option for submitting a bid. Available at:

<https://www.bidexpress.com/businesses/52814/home>

Thank You,

Lena Marquez, Purchasing Agent



**Canadian County
Purchasing**

ELECTRONIC BIDDING MEMO
CHANGES TO SUBMISSION PROCEDURES

Canadian County is excited to announce we are providing electronic bidding as an option for this solicitation via the Bid Express[®] service at www.bidexpress.com.

You can access our Bid Express public home page at:

<https://www.bidexpress.com/businesses/52814/home>

Contact Information

Purchasing Agent: Lena Marquez

Phone Number: 405-295-6125

E-mail: lm Marquez@okcana.cogov.net



Canadian County
Purchasing

Affidavit / Proof of Mailing

Date Issued: October 11, 2021
Bid Number: 2022-#07
Closing Date: October 29, 2021 at 4:00pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: November 1, 2021 during the Commissioner’s Meeting that begins at 9:00am
Commissioner’s Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ AFFIDAVIT ~

Heavy Duty Shelving, Pallet Rack Shelving and Storage Bins/ Expo & Event Center

State of Oklahoma)
County of Canadian) §

I, Lena Marquez, Purchasing Agent, in and for said County and State, do hereby certify that “Invitations to Bid” were sent to the following:

Bid Clerk
projects@bidclerk.com

Bid News
projects@isqft.com

ePlan
4118 South Providence, Suite 105
Columbia, MO 65203

Online Data Service
3295 River Exchange Drive, Ste 213
Norcross, GA 30092

Uline
12575 Uline Drive
Pleasant Prairie, WI 53158

Holly Material Handling
8180 East 46th St.
Tulsa, OK 74145

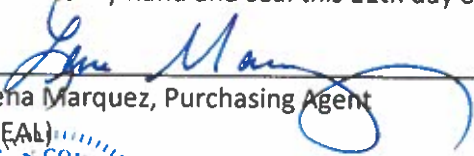
Casters of Oklahoma
809- B S Agnew
OKC, OK 73108

ARS America
200 NE 48th
OKC, OK 73105

Fastenal
ATTN: OKC, OK Store
2001 Theurer BLVD
Winona, Minnesota 55987

Supply Works
ATTN: David Jansen (405) 202-1529
6800 W Reno Ave.
OKC, OK 73127

Witness my hand and seal this 11th day of October, 2021.


Lena Marquez, Purchasing Agent

